

Barlby Bridge CP School
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Acting Headteacher – Mr G Dyer

Acting Deputy Headteacher – Miss J Ellis

10th July 2020

Reopening Of School From September 8th 2020

Dear Parents / Carers

Firstly may I take this opportunity to say how much I and the rest of the school staff are looking forward to welcoming you and your children back to Barlby Bridge for the start of the autumn term. Whilst some children have attended since the beginning of lock down in March, I appreciate that for others this will be the first time that they have been in school since the school closures and there will inevitably be questions and some anxieties about coming back. Therefore I am writing to you with information about the return to school in September following the summer break and I hope that any questions that you or your child may have can be answered before the commencement of the summer holiday.

As you will be aware, it is the government's expectation that all children will return to school at the start of the autumn term. To this end, schools have been issued with a new set of guidance to ensure that we are able to open for all pupils whilst still following strict health guidelines. Please be assured that school will continue to endeavour, as we have throughout the pandemic, to keep children safe from infection by having a detailed risk assessment, observing social distancing, minimising contact with others, thorough and repeated personal hygiene and regular cleaning of surfaces and school. We have continued to open for pupils every day since the start of school closures so health and safety routines are well embedded.

From September and as a result of infection control measures, there are some changes to the usual school routines. We have outlined below details of how this guidance will be implemented with an overview of the school day, drop off and collection arrangements and other key information that you will need when bringing your child to school. If you have any questions or require any further information please contact the school office. We look forward to welcoming all of you back to school on Tuesday 8th September for the start of a new school year and wish you a safe, happy and restful summer.

Kind regards

Gavin Dyer

Acting Headteacher



Information About Returning to School in September 2020

Health and Safety

A detailed risk assessment has been completed and a full health and safety check will be undertaken before school is opened to pupils.

Cleaning and hygiene

These are our expectations about cleaning and hygiene;

Once children are back in school, all frequently touched surfaces, equipment, door handles and toilets used during the day will be cleaned thoroughly after each use and each day. There will be plenty of availability of soap and hot water in every toilet and in classrooms and hand sanitiser will be at the school entrance for any person passing into the school to use on entering and leaving the school building.

Bins will be available for the disposal of tissues and any other waste and bags will be double bagged and emptied twice a day. We will have a good supply of disposable tissues to implement the 'catch it, bin it, kill it' approach in each classroom and this will be something that we will be teaching the children as part of their lesson provision.

School Week

Our working week will return to 5 days- Monday to Friday.

Attendance

In March the government suspended the sanctions and penalty system for non-attendance of school. As a result school did not monitor attendance during this period and attendance of school since the 1st June has been based on parental choice. From September this has changed and school attendance will be mandatory again from the beginning of the autumn term. Therefore the usual rules regarding attendance will apply including our responsibility to record, monitor and follow up absence.

Class organisation and staffing

Schools have been asked to minimise the number of contacts that children have during the school day. This is to be done, as much as possible, by now grouping children together in larger class bubbles of up to 30 children and avoiding contacts between these groups. Staff should maintain distance from pupils and other staff as much as possible and where it is practicable, children are to sit facing forwards and not face to face.

Children will stay within these class bubbles during the day and at playtimes and lunchtime but teachers and staff can operate across different classes in order to deliver the school timetable. Because of the need to keep groups apart and movement around school to the minimum there will be no whole school assemblies or collective worship. These will take place in the classroom.



Children will use the same classroom or area throughout the day, with a thorough cleaning of the rooms at the end of the day. In years 2 to 6 children will be assigned a specific place and this will be theirs for the duration of their time in school and they will be allocated their own resources such as pencils and glue sticks etc. Teachers will clean surfaces, door handles and other areas that have been touched throughout the day.

Playtimes and Lunchtimes

These will be staggered and will be timetabled to prevent overcrowding of shared space and minimise contact between class bubbles. These times will remain the same each day. Lunch will be served in the hall. Classes will have a designated area of the hall for lunch. 2 class bubbles will use the hall at the same time but they will not mix with each other.

After lunch children will be able to play outside with their class group in a designated area of the playground. Again this outdoor time will be staggered and timetabled and we will use 3 separate playgrounds to limit the risk of class bubbles mixing. Contact sports such as football are not allowed to take place and nor will children be able to use the fixed play equipment in the playground.

Hot dinner will be provided and we will return to a full school menu. When the weather allows packed lunches will be eaten outside, again within their class group.

An MSA will be allocated to each class group but they are able to work across groups and support where required.

Arriving at school

In order to maintain safety for children and families we will be continuing with the start and finish arrangements currently in place. There will be staggered arrivals of 10 minutes per year group(s) and it is essential that these are adhered to in order to prevent congestion in the playground and within entrance and exits and to therefore minimise possible infection. Whilst on the school site and waiting by the designated door please ensure that you maintain a 2 metre distance from others. There will be a strict 1 way system around the school. All children will enter the school premises via the nursery playground (this is the first turn on the right before the first car park and the main entrance). Once children have entered school we ask that parents leave the school site via the gate by the main entrance. This effectively creates a circular route that is a 1 way system. This has worked well during partial reopening. A member of the class team will be present on the door to assist you and your child.

Class	Arrival Time and Door
Nursery- Rockets	8.40 AM - Nursery door
Reception- Mercury	8.55 AM - Foundation Stage door-Barlby Road Playground
Year 1- Venus	9.05 AM - Key Stage 1 door
Year 2- Earth	8.55 AM - Key Stage 1 door
Year 3- Mars	9.05 AM - Key Stage 2 door
Year 4- Jupiter	8.40 AM - Key Stage 1 door
Year 5- Saturn	8.55 AM - Key Stage 2 door
Year 6- Neptune	9.15 AM - Key Stage 2 door



Collection from School

There will be staggered times for collection of children. Please follow the same entrance and exit of school grounds as dropping off to maintain a one way system.

Class	Collection Time and Door
Nursery- Rockets	11.45 AM - Nursery door
Reception- Mercury	3.00 PM - Mercury classroom door
Year 1- Venus	3.10 PM - Key Stage 1 door
Year 2- Earth	3.00 PM - Key Stage 1 door
Year 3- Mars	3.10 PM - Key Stage 2 door
Year 4- Jupiter	2.50 PM - Key Stage 1 door
Year 5- Saturn	3.00 PM - Key Stage 2 door
Year 6- Neptune	3.15 PM - Key Stage 2 door

Collection of siblings

If you have more than 1 child at the school, to prevent long periods of standing in the playground at the start and the end of the day, they may both enter and leave at the same time. This will be the first (earliest) start/finish time. For example- If you have a child in year 2 and year 4 then both children can be dropped off at school at the earlier start time of 8.40 and collected at 2.50. If you have children in Reception, year 3 and year 6 then all children may enter school at 8.55 and leave at 3.00. We require your permission if you would like to drop off and collect your children in this way so please notify the school office.

On arrival siblings may enter through the same entrance and then walk to their classroom. At the end of the day they will also be collected from this door.

Whilst we will do our utmost to ensure that the system runs smoothly we thank you for your patience in the event of occasional issues whilst it is embedded.

Movement around the school

We will endeavour to reduce possible contact between different groups of children, and between adults as they move around the school. However, there will inevitably be some occasions where classes will be moving around school simultaneously and we will reduce this as much we can. We have been advised that brief, transitory contact such as passing in a corridor is low risk.

School Uniform

Children will be required to wear full school uniform with black shoes. They will not be required to wear face masks. If your child wishes to wear a face mask when travelling to school we will ask you to remove it to take it home before they enter school.



First Aid

We will continue to administer first aid as we would normally and we will inform you as per our normal procedure. We have sets of PPE that staff will wear only when dealing with a suspected case of Covid 19. Anyone suspected of having coronavirus will be isolated in a designated room within school and parents/carers will be immediately contacted. Please ensure that we have up to date contact details for your child.

Infection Response

In the event of an infection of Covid 19, school will contact the local Public Health England Health Protection Team. Guidance states that staff, parents and carers are expected to be ready and willing to book a test if they are displaying symptoms. Staff and pupils **MUST NOT** attend school if they have symptoms and will be sent home to self-isolate if they develop them in school. Details must be provided of anyone that person has been in close contact with if they test positive for Covid 19 or if they are asked to supply them by NHS Test and Trace. If you or your child have been in close contact with someone who develops coronavirus symptoms or if you test positive then you must self-isolate for at least 7 days from the onset of symptoms. Children can only return to school after this isolation period and if they do not have symptoms other than a cough or loss of sense of smell/taste (as these can last for weeks after the infection has gone). Other member(s) of the household should self-isolate for the full 14 days.

Once school is aware that someone who has attended has tested positive for coronavirus then the local health protection team will be informed. They will carry out a risk assessment and advise school on the actions that we need to take. We will send home any people who have been in close contact with the person who has tested positive advising them to self-isolate for 14 days.

If there are 2 or more confirmed cases within 14 days or if there is a rise in sickness absence where it is suspected that there may be an outbreak of Covid 19, health protection advice will be given. This could involve a larger number of pupils self-isolating at home as a precautionary measure. In some instances this could involve the whole class or school being asked to isolate. When an outbreak is confirmed a mobile testing unit will be dispatched to test others who may have been in contact with that person.

Behaviour

All normal school rules will apply. As a school we have high expectations of children's behaviour and respect for others. However, there will be some additional rules in the light of the health implications of the current situation. Rules regarding health and safety and social distancing are there for the protection of all members of the school community. Where children do not comply with these rules they may need to be isolated for the health and safety of all concerned or in extreme cases an exclusion may be applied if behaviour is considered to be putting the health and safety of others at risk.



Transition

As we have been unable to complete the usual transition events into new classes we will be holding a specific transition week on the first week back in September. This will allow children to settle back into school life and become familiar with classrooms and routines whilst getting to know their new teacher. Some of the activities will centre on well-being and emotions. In the second week we will undertake detailed assessments of all children in order to establish baselines and targets for the coming term.

Other Frequently Asked Questions

What should my child bring to school?

- Children can bring a pack lunch box
- All children may bring a named water bottle
- Children can bring bags and rucksacks
- Named sports kit including a suitable tracksuit and trainers for outdoor games
- Named coats and other suitable clothing for cold weather such as hats and gloves
- Where children require medication such as inhalers, these should be brought into school and will be kept by the teacher in a safe place or stored in the office.
- School will provide adequate soap and hygiene equipment – children should not bring these to school
- In the event of any hot or sunny weather please ensure sun cream is applied before school and children are sent with a hat and water bottle.

How will the school site be cleaned?

- As before lockdown, we will continue with a high level of daily cleaning.
- Throughout the day staff will wipe down surfaces such as door handles, tables, equipment and resources in between use.

Will the teacher or my child need to wear PPE?

- Children and staff will not be required to wear PPE / face coverings
- There will be PPE available if a member of staff is required to supervise any child or adult who may be displaying symptoms of COVID 19

How will I contact school?

- As parents are not permitted within the school, contact with the office staff will still be via the admin email address and/or the school telephone or mobile telephone number.
- We have set up cashless payment systems and you will have received a letter explaining this, please contact Mrs Dixon if you require more information about this.



Will there still be home learning available?

- Home learning will return to homework and skill revision set by the class teacher as is normally the case. In the event of a closure of a class or the school, we will provide home learning activities for the duration of that time.

Will there be Before and After School Clubs?

- We are hoping to be able to reinstate our breakfast and after school club but we are unable to confirm at this point. Current guidance is that children in attendance need, where possible, to be within current bubbles or within a consistent bubble. In order to help us assess how we can establish our wrap around care provision, please notify the school office if you think you might require places at breakfast, after school club or both. We will write to you at the start of the autumn term to update you on the type of provision that we might be able to offer.

